## **Government functional Standard GovS 013**

- Do we have an accountable individual at Member/Senior exec level who is responsible for counter fraud, bribery and corruption?
- Do we have a counter fraud, bribery and corruption strategy that is submitted to the centre?
- Do we have a fraud, bribery and corruption risk assessment that is submitted to the centre?
- Do we have a policy and response plan for dealing with potential instances of fraud, bribery and corruption?
- Do we have an annual action plan that summarises key actions to improve capability, activity and resilience in that year?
- Do we have outcome based metrics summarising what outcomes we are seeking to achieve each year? (For organisations with 'significant investment' in counter fraud or 'significant estimated' fraud loss, these will include metrics with a financial impact.
- Do we have well established and documented reporting routes for staff, contractors and members of the public to report suspicions of fraud, bribery and corruption and a mechanism for recording these referrals and allegations?
- Do we report identified loss from fraud, bribery, corruption and error, and associated recoveries, to the centre in line with the agreed government definitions?
- Do we have access to trained investigators that meet the agreed public sector skill standard?
- Do we undertake activity to try and detect fraud in high-risk areas where little or nothing is known of fraud, bribery and corruption levels, including loss measurement activity where suitable?
- Do we ensure all staff have access to and undertake fraud awareness, bribery and corruption training as appropriate to their role?
- Do we have policies and registers for gifts and hospitality and conflicts of interest?

## Counter Fraud and Enforcement Unit

Cotswold District Council | Trinity Road | Cirencester | Gloucestershire | GL7 1PX Cheltenham Borough Council | Municipal Offices | Promenade | Cheltenham | Gloucestershire | GL50 9SA Forest of Dean District Council | High Street | Coleford | Gloucestershire | GL16 8HG

## E-mail - fraud.referrals@cotswold.gov.uk

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Working in partnership with Councils, Social Housing Providers and organisations to detect crime and prevent fraud and loss